

Cranston Public Schools
845 Park Avenue
Cranston, Rhode Island 02910-2790

MEDICATION POLICY

The following operating procedures serve as a guide for those extreme cases where it is necessary that medication be administered at school. Medication may be taken by students at school under the following circumstances:

- A. A document is on file in the school from a physician indicating permission for the student to receive the drug. The document must identify the drug, indicate the proper dosage, route, and when it is to be given.
- B. A document is on file in the school office from the parent/guardian indicating that the student may receive the medication.
- C. A student may be authorized to self-carry and/or self-medicate in school, on a field trip, or activity away from school as outlined above (**excludes controlled substances**).
- D. Over the counter medication will not be administered under any circumstances unless the above procedure is followed.
- E. The document on file in the school office from the physician and parent/guardian must be renewed annually.
- F. Medication must be in a properly labeled container from the pharmacy.
- G. Medication must be brought to and from school by the parent/guardian.
- H. All medication stored within the school building must be locked inside a cabinet or safe.
- I. Medication will not be administered until the school nurse verifies that the requirements are met.
- J. Medication must be taken in the presence of one of the following:
 - 1. School Nurse
 - 2. Parent/Guardian
 - 3. Responsible adult designated by the parent/guardian (not a school employee).
- K. The School Nurse is authorized to consult the prescribing physician on any matters relating to the medication order.

Approved by School Physicians:

Albert J. Puerini, Jr., M.D.

Date

Richard K. Ohnmacht, M.D.

Date